

**DOCUMENT 00 1116
INVITATION TO BID**

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: Palmyra United Methodist Church Interior Build Out Phase II.
 - 1. Project Location: 1800 South Main Street, Palmyra, Missouri.
- C. Owner: Palmyra United Methodist Church, 110 W. Olive Street, Palmyra, Missouri, 63461.
- D. Architect: Architechnics Inc, 510 Maine St. FL 10, Quincy, Illinois, 62301.
- E. Project Description: Project consists of cold formed metal framing of walls and mezzanines; installation and finishing of interior drywall (no painting). The work will occur inside of an existing temperature controlled building shell. New installation of a fire suppression system is an independent base bid category as well.
- F. Construction Contract: Bids will be received for the following Work:
 - 1. General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Bid Date: August 24, 2021 .
 - 2. Bid Time: 2:00 p.m. , local time.
 - 3. Location: Architechnics, Inc , 510 Maine Street - 10th Floor , Quincy, IL 62301 .
 - 4. Bids can be emailed to Jacques Reynolds prior to bid opening time at jreynolds@architechnicsinc.com.
- B. Bids will be thereafter privately opened.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.4 PREBID CONFERENCE

- A. A prebid conference for all bidders will be held at Palmyra United Methodist Church 1800 S. Main, Palmyra, MO 63461 on August 12, 2021 at 9:00, local time. Prospective bidders are requested to attend.

1.5 DOCUMENTS

- A. Online Procurement and Contracting Documents: Obtain access after August 6, 2021 by contacting Architect. Online access will be provided to all registered bidders and suppliers.
 - 1. A fee of \$50.00 will be charged.

1.6 TIME OF COMPLETION

- A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work by December 31, 2021. If a bidder cannot complete the work by December 31, 2021 please indicate on the bid form the date when completion can be achieved.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

END OF DOCUMENT 00 1116