

ARCHITECHNICS, INC.  
510 MAINE STREET  
QUINCY, ILLINOIS 62301

PROJECT NO. 5598

ADDENDUM NO. 1.  
ISSUED February 15, 2017

Project: STORM WATER IMPROVEMENTS AT:  
INDIAN HILLS (IL 16-1)  
QUINCY HOUSING AUTHORITY  
QUINCY, ADAMS COUNTY, ILLINOIS

This addendum becomes a part of the bidding and contract documents and modifies the drawings and specifications dated February 7, 2017. Acknowledge receipt of this addendum by noting such on the Contractor's Proposal (Bid) Form.

**FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION**

This addenda and all future addendums with a Plan Holders List will be also be posted on the website of Architechnics, Inc. and updated daily. Check the Current Projects tab on the site:  
[www.architechnicsinc.com](http://www.architechnicsinc.com)

<u>ITEM</u>		<u>DESCRIPTION</u>
<b><u>SPECIFICATIONS:</u></b>		
General Conditions	Add	The attached sections "Sexual Harassment Policy" and "Drug Free Workplace" are added to the project.
<b><u>DRAWINGS:</u></b>		
C1	Add	At contractors option brush and trees cleared as part of the project can be burned on site. Contractor is responsible for burn permit and coordination with the fire department, QHA, the Park District and neighbors.
C1	Add	At contractors option some large limbs can be placed in the existing ditch to help stabilize the area and control erosion. Contractor is responsible for coordination and approval from QHA and the Park District.

This Addendum Consists of 1 page; Specification Sections "Sexual Harassment Policy" and "Drug Free Workplace"; Current Plan Holders' List; Pre-Bid Attendance Record.

## **Compliance with Public Act 87-1257 of the Illinois Human Rights Act**

Public Act 87-1257, effective July 1, 1993, amends the Illinois Human Rights Act (Section 2-105) by requiring that every party to a public contract and every eligible bidder shall have a written sexual harassment policy that shall include, at a minimum, the following information.

1. The illegality of sexual harassment;
  2. The definition of sexual harassment under state law;
  3. A description of sexual harassment, utilizing examples;
  4. The contractor's internal complaint process including penalties;
  5. The legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission;
  6. Directions on how to contact the Department and Commission;
  7. Protection against retaliation as provided by Section 6-101 of the Human Rights Act.
- B. Finally, the contractor must provide a copy of such written policy to the Department of Human Rights upon request.

## Compliance with the Drug-Free Workplace Act of 1988

The Drug-Free Workplace Act of 1988 requires *some* Federal contractors and *all* Federal grantees to agree that they will provide drug-free workplaces as a precondition of receiving a contract or grant from a Federal agency.

Although all covered contractors and grantees must maintain a drug-free workplace, the specific components necessary to meet the requirements of the Act vary based on whether the contractor or grantee is an individual or an organization. The requirements for organizations are more extensive, because organizations have to take comprehensive, programmatic steps to achieve a workplace free of drugs.

The Federal Acquisition Streamlining Act of 1994 (FASA) raised the threshold of contracts covered by the Drug-Free Workplace Act of 1988 from \$25,000 to those exceeding \$100,000.

All organizations covered by the Drug-Free Workplace Act of 1988 are required to provide a drug-free workplace by taking the following steps:

1. Publish and give a policy statement to all covered employees informing them that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the covered workplace and specifying the actions that will be taken against employees who violate the policy.
2. Establish a drug-free awareness program to make employees aware of a) the dangers of drug abuse in the workplace; b) the policy of maintaining a drug-free workplace; c) any available drug counseling, rehabilitation, and employee assistance programs; and d) the penalties that may be imposed upon employees for drug abuse violations.
3. Notify employees that as a condition of employment on a Federal contract or grant, the employee must a) abide by the terms of the policy statement; and b) notify the employer, within five calendar days, if he or she is convicted of a criminal drug violation in the workplace.
4. Notify the contracting or granting agency within 10 days after receiving notice that a covered employee has been convicted of a criminal drug violation in the workplace.  
Impose a penalty on—or require satisfactory participation in a drug abuse assistance or rehabilitation program by—any employee who is convicted of a reportable workplace drug conviction.
5. Make an ongoing, good faith effort to maintain a drug-free workplace by meeting the requirements of the Act.

Note: A contractor or grantee who fails to comply with these requirements is subject to certain penalties.

# RECORD OF PLANS AND SPECIFICATIONS

NAME OF PROJECT Storm Water Improvements at Indian Hills (IL 16-1)

PROJECT NO. 5598 DATE BIDS DUE Tuesday, February 21, 2017 DEPOSIT \$50.00

TIME AND PLACE OF LETTING 10:00 AM Quincy Housing Authority  
540 Harrison Street, Quincy, IL 62301

\*\*\* Indicates Potential Bidding Contractor Pre-Bid Meeting: 10:00 AM, Tuesday, February 14, 2017 at QHA

CONTRACTOR NAME ADDRESS/PHONE/EMAIL	COPY NO.	DATE RECEIVED	DATE RETURNED	DEPOSIT RECEIVED	DEPOSIT RETURNED
Architect	#1				
Owner	#2				
Million Construction, Ltd 3626 South 46th Street Quincy, IL 62305 217-222-5202 Fax: 217-222-7402 millionltd@comcast.net	D & 7	2/7/2017		N/A	
Frese Ornamental 3100 N. 18th Street Quincy, IL 62305 217-222-0977 Fax: 217-224-9711 fnursery@sbcglobal.net	#3	2/7/2017		on file	
Bergman Nurseries 3715 N 12th Quincy, IL 62301 217-222-1424 Fax: 217-222-29289 trevor@bergmannurseries.com	#4	2/8/2017		on file	
*** Laverdiere Construction 4055 W. Jackson Macomb, IL 61455 309-837-1258 Fax 309-833-4993 mlynn@lavconinc.com	#5	2/7/2017		2/7/2017	
County Contractors 1228 E 1350th Street Quincy, IL 62305 217-885-3550 Fax: 217-885-3575 jct404@yahoo.com	#6	2/8/2017		2/8/2017	
Rees Construction PO Box 646 Quincy, IL 62306 217-222-0748 Fax 217-222-2613 reesconstruction@sbcglobal.net	D	2/9/2017		2/9/2017	
Construct Connect 3825 Edwards Road, STE. 800 Cincinnati, OH 45209 800-364-2059 brittany.murdock@constructconnect.com	D	2/9/2017		2/9/2017	
Cardno 10004 Park Meadows Drive Lone Tree, Denver Co, 80124 720-257-5800 720-257-5801 suzanne.panos@cardno.com	D	2/9/2017		2/9/2017	

# ARCHITECHNICS

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## ATTENDANCE RECORD

Project Nos.: 5598, 5599, 5600, 5603

Project Name: QHA – Various Projects

Meeting Description: Pre-Bid Meeting

Date: February 14, 2017

Time: 10:00 A.M.

Place: Indian Hills Administration Building

Name & Title	Representing	Phone Number
1. <u>Isaac Miller</u>	<u>Architechnics, Inc.</u>	<u>222-0554</u>
2. <u>Paul Westerhoff</u>	<u>Architechnics, Inc.</u>	<u>222-0554</u>
3. <u>Joel Peck</u>	<u>Architechnics, Inc.</u>	<u>222-0554</u>
4. <u>TEO GENENBACHER</u>	<u>FRESE NURSERY</u>	<u>222-0977</u>
5. <u>LENNY MILLION</u>	<u>MILLION CONSTRUCTION</u>	<u>242.5206</u>
6. <u>Steve JANSEN</u>	<u>JANSEN ELECTRIC</u>	<u>430.6496</u>
7. <u>Chad Bick</u>	<u>CESCO</u>	<u><del>222</del>-779-8750</u>
8. <u>Jack Terwelp</u>	<u>Waterkotte Const.</u>	<u>222-5413</u>
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3. <u>Joel Peck</u>	<u>Architechnics, Inc.</u>	<u>222-0554</u>
4. <u>Billy Cramer</u>	<u>Laverdiere</u>	<u>309-333-4003</u> <u>mlynn@laverdiere.com</u>
5. <u>Bruce Thomas</u>	<u>MAG'S LTD ELECTRICAL</u>	<u>MAGS LTD &amp; ADAMS. NDJ</u>
6. <u>GRAS KAUFMANN</u>	<u>LENNY CONTRACTORS INC.</u>	<u>217-885-3550</u>
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