

**DOCUMENT 00 1116
INVITATION TO BID**

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Prequalified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: Site Prep; Structural & Building Shell Bid Package with Minor MEP Infrastructure Systems.
 - 1. Project Location: Palmyra, Missouri.
- C. Owner: Palmyra United Methodist Church.
 - 1. Owner's Representative: Doug Aeilts.
- D. Architect: Architechnics, Inc., 510 Maine - 10th Floor, Quincy, Illinois, 62301.
- E. Project Description: Project consists of Building Shell and Site Prep Package.
- F. Construction Contract: Bids will be received for the following Work:
 - 1. General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Bid Date: June 11, 2019.
 - 2. Bid Time: 2:00 p.m., local time.
 - 3. Location: Office of the Architect, 510 Maine - 10th Floor, Quincy, IL 62301.
- B. Bids will be thereafter privately opened.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.4 PREBID CONFERENCE

- A. A prebid conference for all bidders will be held at Palmyra United Methodist Church, 110 West Olive St, Palmyra, MO 63461 on May 29, 2019 at 9:00 am, local time. Prospective bidders are requested to attend.

1.5 DOCUMENTS

- A. Printed Procurement and Contracting Documents: Obtain after May 17, 2019 by contacting Architect. Documents will be provided to prime bidders only; only complete sets of documents will be issued. Documents will be ordered from reprographic company and mailed to bidder.
 - 1. Fee: \$200.00.
 - 2. Shipping: Additional shipping will apply.
- B. Online Procurement and Contracting Documents: Obtain access after May 17, 2019 by contacting the Architect. Online access will be provided to all registered bidders and suppliers. Online documents are available at no cost to bidders.

1.6 TIME OF COMPLETION

- A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be prequalified by Owner.
- B. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

END OF DOCUMENT 00 1116